



Northamptonshire Fire and Rescue Service

Please ask for: Service Information Team Leader

Tel:

Our ref:

You ref: N/A

Date: 01 July 2019

If you have any difficulty in obtaining the above telephone number please email enquiries@northantsfire.gov.uk.

Re: Request for information (our ref: NFRS2019-34-35)

I am writing in response to your request for information under the Freedom of Information Act 2000, received 03 June 2019. Our response is provided below:

Q1 *I want to submit a request for some information from the organisation, in relation to their contract's register. The contract register should display all the organisation's existing/live contracts I would like the register to display the following columns/headings:*

1. *Contract reference*
2. *Contract title*
3. *Procurement category*
4. *Supplier name*
5. *Spend (total or annual)*
6. *Contract duration*
7. *Contract extensions*
8. *Contract starting date*
9. *Expiration date*
10. *Contract description (please provide me with as much detail as possible)*
11. *Contact owner (full contact details if possible)*
12. *CPV codes/ProClass*
13. *Contract reference*

Under Section 22 of the Act, this information is intended for future publication as following Northamptonshire Fire and Rescue Service's (NFRS's) transfer of governance on 01 January 2019 from Northamptonshire County Council (NCC) to the Office of the Police, Fire and Crime Commissioner (OPFCC), the East Midlands Strategic Commercial Unit (EMSCU) now manages the process of procurement exercise and supplier relationship management for NFRS and are therefore compiling our register ready for publication.

Decision notices on existing/live contracts are published on the [OPFCC website](#) under Governance > [NFRS decisions](#). In the interim period, if there is a specific contract area of interest, please contact [EMSCU](#) directly who will be able to provide further information on NFRS contracts.

Continued/...2

Northamptonshire Fire and Rescue Service
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Moulton Way
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t. 01604 797000
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For those organisation planning to make an exemption, the spend information I have requested is an overall figure and I am not requesting a complete breakdown of services relating to the spend.

If the organisation has a Customer Relationship Management (CRM) system or a similar system there should be a facility to download and extract contract data.

You may forward me a Weblink to a portal to download the contract register, please make sure all of the organisation's contracts are provided as doing prior research I have found that most organisations have only uploaded a small portion of all of their contracts.

Please do not think that this is the only information I require if you could provide me with more information that would be great.

Contract data/API contact details

14. Can you also provide me with contact details of the person responsible for the actual contract's register or someone responsible for API? [Name, Job Title, Telephone, Email Address] At the very least provide me with their actual job title.

(Meaning of API "a set of functions and procedures that allow the creation of applications which access the features or data of an operating system, application, or other service.")

Please refer to Q1, the point of contact for NFRS contracts is [EMSCU](#).

If I can be of any further assistance please do not hesitate to contact me quoting reference NFRS2019-34-35.

Yours sincerely

Service Information Team Leader

If you are unhappy with the response, you can ask the Service to review it. To do this, please email enquiries@northantsfire.gov.uk or alternatively write to the address below:

Service Information Manager
Northamptonshire Fire and Rescue Service
Moulton Logistics Centre
Moulton Way
Northampton
NN3 6XJ

If our internal review does not resolve the issue to your complete satisfaction, you have the right to apply to the Information Commissioner for a decision at the following address:

Information Commissioner
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF